

## Bidding Addendum

**Addendum No. 2** for Northern Virginia Training Center, Life Safety Code Repairs for Buildings 5 & 8, Project Code: 720-17596-015

Wiley & Wilson, Inc. Comm. No. 206114.00

To: All Bidding Document Holders of Record

From: Wiley & Wilson, Inc.  
Richmond, Virginia

Date: December 22, 2008

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*This Addendum contains 8 pages and forms a part of the bidding documents and modifies the Project Manual and Drawings dated, November 7, 2008 as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject bidder to disqualification.*

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This Addendum includes the Pre-Bid Conference Minutes with attachments.

End of Addendum No. 2

WILEY & WILSON, INC.



Norman B. Downey, P.E.

# **Pre-Bid Conference**

PROJECT: Northern Virginia Training Center  
Life Safety Code Renovations  
Buildings 5 & 8  
Project Code: 720-17596-015

OWNER: Commonwealth of Virginia  
Department of Mental Health, Mental Retardation and Substance  
Abuse Services

LOCATION: Northern Virginia Training Center  
9901 Braddock Road  
Fairfax, VA

DATE/TIME: December 18, 2008 at 1:00 p.m.

PURPOSE: Pre-Bid Meeting/Project Review

OWNER'S REP: Dr. Richard B. Fisher  
Department of Mental Health, Mental Retardation and Substance  
(804) 371-0310

A/E Firm: Norman Downey, P.E.  
Wiley & Wilson, Inc.  
(804) 254-7242

RECORD OF ATTENDEES: All attendees are required to sign the Pre-Bid Conference "Registration Form" sign in sheet no later than 1:00 p.m. The attendance list is attached to these minutes.

## **AGENDA DISCUSSION ITEMS:**

### **INVITATION TO BID/BID FORM**

- Sealed Bids received by 2:00 p.m. on Wednesday, January 7, 2008 at the address listed in IFB.
- Bids will be opened at 2:00 p.m. on Thursday, January 8, 2008 at the same location identified in the IFB.

### **INSTRUCTIONS TO BIDDERS**

- **eVA Business Vendor Registration:** All bidders must be registered prior to award.

- **SWAM Certification, Supplemental General Conditions:** Contractors are required to submit qualifications for DMBE within 30 days of Notice of Intent to Award the contract.
- **Conditions at the site.** If prospective bidders wish to re-visit the areas of the proposed work after today, they should contact Mr. Tom Israel, (703) 323-4075 to arrange follow-up visit.
- **Bid Guarantee** of 5% is REQUIRED. Successful bidder will be required to submit Performance Bond & Standard Labor and Material Payment Bond regardless of contract amount.
- **Preparation and Submission of Bids:** Bidders must have a valid Virginia Contractor License No. to qualify as a bidder.
- **Receipt of Bids: Factors to take into account so your bid is on time:**
  1. Security: Allow time for check-in at security desk.
  2. Location: Allow time for parking and delivery of your bid.
  3. Bid Officer must have bids in hand by date and time or they will be marked late and shall not be considered.
- **Building Permits:** Will be obtained by Owner. All other permits are the responsibility of Contractor.

#### PRE-BID QUESTION FORM

- All written questions must be submitted on the Pre-Bid Question form and faxed to Mr. Norman Downey at (804) 254-7257. Prebid questions will be accepted up to Monday, December 29, 2008 at 2:00 p.m. Prebid questions received after this date and time will not be answered.
- If responses are in the Contract Document, the questions and responses will not be included in the Addendum.

#### BID FORM

- The time of completion schedule shall be as follows and shall commence as of the Notice to Proceed by the DMHMRSAS:
  - 30 days allowance for shop drawing submittals.
  - 90 days for substantial completion of Building 5.
  - 14 days for relocation of the NVTC clients.
  - 90 Days for substantial completion of Building 8.

- Sequence of Construction
  - Allow for two week move-in move-out period transition.
- Final Completion within 30 days after the date of Substantial completion.
- Bid Form shall be filled out completely and signed and dated.
- GENERAL CONDITIONS DGS-30-54 (CO-7) 10/05 Edition (including the Supplement to the General Conditions of the construction contract G.S. Form E & B CO-7) applies to this project.

## REVIEW SPECIFICATION DIVISIONS

- Bidders shall carefully review all of the technical sections of the project manual.
- Access to work is limited to the work schedule of the facility.
- Contractor furnished temporary construction facilities will be allowed within the fenced area on-site.
  1. Water – Will be furnished by the Owner.
  2. Electricity - Will be furnished by the Owner.
  3. Sanitary - Will be furnished by the Contractor.

## QUESTION AND ANSWER PERIOD

- Pre-Bid question period ends December 29, 2008 at 2:00 p.m.
- Responses to questions that may impact the scope of work and / or a bid price proposal must be made in an Addendum to the Bidding Documents. Responses that only involve finding information that is already in the Bidding Documents may be made verbally during this Q&A period.
- An addendum will be issued that will include these meeting minutes, any questions from the Pre-Bid Question form, a copy of the attendee sign-in sheet and document changes.
- The general contractor selected for this project will be responsible for the management of the fire alarm system, security system and fiber optics system installations and will include the subcontractor price of \$344,712 plus all general and administrative costs associated with the management of these subcontractors. In addition, installation of the sprinkler system and controls will be in progress during this time and will be completed by separate contract.

## VISIT TO THE AREAS OF THE PROPOSED WORK

- The proposed construction areas for Building 5 were open for inspection by the contractors attending the prebid conference. Building 8 is similar.

### Attachments:

Contractor's attendance list.

Bid Form (Revised)

**BID FORM**

DATE:

PROJECT: DMHMRSAS  
Northern Virginia Training Center  
Life Safety Code Renovations  
Buildings 5 & 8  
Project Code: 720-17596-015

To: Commonwealth of Virginia  
DMHMRSAS  
Office of A&E Services  
1220 Bank Street, Seventh Floor  
Richmond, Virginia 23219

In compliance with and subject to your Invitation for Bids and the documents therein specified, all of which are incorporated herein by reference, the undersigned bidder proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this project, in accordance with the Plans and Specifications dated November 7, 2008, and the Addenda noted below, as prepared by Wiley & Wilson, Inc., 6606 West Broad Street, Suite 500, Richmond, VA 23230, for the consideration of the following amount:

**TOTAL BASE BID AMOUNT (including work covered by the "Proprietary Bid Items) IS:**

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)

*The subcontractor agreed to "Proprietary Bid Items" shall include all work complete for the installation and testing of the Fire Alarm System, Security System and the Fiber Optics System as described by Plans and Specification, dated November 7, 2008 for the Lump Sum price of \$344,712. Contractor General and administrative costs for managing this work along with the Lump Sum cost shall be included in the Total Base Bid amount submitted on this bid form.*

Contract award will be based on the **TOTAL BASE BID AMOUNT** shown above (including any properly submitted bid modifications).

The bidder has relied upon the following public historical climatological records: National Oceanographic and Atmospheric Administration, National Climatic Data Center, Washington Dulles AP, VA (IAD), WBAN No. 93738; <http://www.ncdc.noaa.gov>.

The undersigned understands that time is of the essence and agrees that the time for Substantial Completion for Buildings 5 & 8 shall be 120 consecutive calendar days from the date of commencement of the Work as specified in the Notice to Proceed, and Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the A/E

Acknowledgment is made of receipt of the following Addenda: \_\_\_\_\_

\_\_\_\_\_

If notice of acceptance of this bid is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form (Commonwealth of Virginia Contract Between Owner and Contractor, Form CO-9) within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and will not during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens.

**DISQUALIFICATION OF CONTRACTORS:** By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

**CONTRACTOR'S SWAM CERTIFICATION REQUIREMENT:**

Contractor ☐ DOES ☐ DOES NOT consider his/her firm to be a minority business.

Contractor ☐ IS ☐ IS NOT certified as a minority business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Contractor ☐ DOES ☐ DOES NOT consider his/her firm to be a women-owned business.

Contractor ☐ IS ☐ IS NOT certified as a women-owned business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Contractor ☐ DOES ☐ DOES NOT consider his/her firm to be a small business.

Contractor ☐ IS ☐ IS NOT certified as a small business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Either the undersigned or one of the following individuals, if any, is authorized to modify this bid prior to the deadline for receipt of bids by writing the modification and signing his name on the face of the bid, on the envelope in which it is enclosed, on a separate document, or on a document which is telefaxed to the Owner or by sending the Owner a telegraphic message:

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I certify that the firm name given below is the true and complete name of the bidder and that the bidder is legally qualified and licensed by the Commonwealth of Virginia, Department of Commerce, State Board for Contractors, to perform all Work included in the scope of the Contract.

Virginia License No. \_\_\_\_\_

Bidder \_\_\_\_\_  
(Name of Firm)

Contractor Class \_\_\_\_\_

By \_\_\_\_\_  
(Signature)

Specialty \_\_\_\_\_

Valid until \_\_\_\_\_  
(Typed Name)

FEIN/SSN: \_\_\_\_\_

Title \_\_\_\_\_

If Partnership (List Partners' Names)

If Corporation, affix Corporate Seal &  
list State of Incorporation

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

State: \_\_\_\_\_

(Affix Seal)

Business Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_

FAX # \_\_\_\_\_



Project Code 720-17596-015  
Life Safety Code Renovations, Buildings 5 and 8  
Northern Virginia Training Center

**Pre-Bid Conference  
Attendees**

Asic Services, Inc.  
Jim Mockabee  
703-680-1489

Hunter Allied, Inc.  
Keith Malos  
703-754-1299

Total Construction Management  
Robert Clark  
703-393-9899

United Refrigeration of Virginia, Inc.  
Bruce Weart  
E. C. Taylor  
804-745-4087

Callas Contractors, Inc.  
Vance Upole  
301-739-8400

Vista Contracting  
Brian Johnson  
202-543-3180

Southeastern Construction  
Aakash Desai  
703-608-7242

QSS International, Inc.  
Pramod Banavar  
703-766-0211

PBS Contracting, Inc.  
Paul Schmidt  
703-550-2141

MB Construction, Inc.  
Rose H. Kim  
703-273-7030

Combined Services, Inc.  
William E. Turner  
703-352-9070

Creative Finishes, Inc.  
Anthony Ribas  
301-588-1070

Keys Ridge Construction  
Ralph George  
703-441-2541

Liberty Group Construction  
Mathew Teike  
703-918-9360

Greenwich Construction, LLC  
Young Kim  
703-333-5334

Webb Construction  
Ryan Webb  
703-978-2228

Milestone Construction Services, Inc.  
Michael Reynolds  
703-406-0960